



**OVERTON POWER DISTRICT NO. 5**

**BOARD MEETING**

*November 19, 2025*

*3:00 P.M.*

*Overton, Nevada*

**PRESENT:**

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mrs. MeLisa Garcia, CEO / General Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Scott Fullman, Administrative Services Manager
Seat 3 – Moapa	Mr. Chad Leavitt, Trustee	Mr. Randall Ozaki, Engineering Services Manager
Seat 4 – Bunkerville,	Mr. Robert Bunker, Trustee	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas	Mr. Kyle Leavitt, Line Operations Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee	Mrs. Becky LaGrow, Executive Assistant
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mr. Steven Brown, IT Administrator
	Mr. Byron Mills, Attorney	Mr. Shane Robison, Substation Operations Foreman

**ABSENT:** Mr. Keven Hansen, Substation Operations Manager

*Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5’s main office for a period of one year for public examination.*

**A. CALL TO ORDER**

At 3:02 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

**B. PLEDGE OF ALLEGIENCE**

Jack Nelson led the attendees in the Pledge of Allegiance

**C. PUBLIC COMMENTS**

There were no public comments.

**D. ACCEPTANCE OF THE AGENDA**

A motion was made by Mike Young and seconded by Dale Rust to accept the OPD5 agenda as posted. The Board voted six (6) ayes and zero (0) nays in approval.

## **E. APPROVAL OF THE MINUTES**

A motion was made by Mike Young and seconded by Richard Jones to postpone approving the minutes of the October 15, 2025 Board Meeting. Mike Young was unable to review the minutes before posting and was dissatisfied with the content. It was agreed to let him submit his changes and approve the minutes at the December 10, 2025 meeting. The Board voted six (6) ayes and zero (0) nays in approval.

## **F. CHAIR'S REPORT**

Jack Nelson had no report at this time.

## **G. ATTORNEY'S REPORT**

Byron Mills had no report at this time.

*Randy Laub Arrived*

## **H. MANAGER'S REPORTS**

### ***Line Operations***

Kyle Leavitt reported on the following items:

- 💡 **Safety**
  - 💡 **November Safety Meeting –**
    - 💡 The topic was DOT Commercial Driving
    - 💡 Thirty-two (32) employees attended the meeting
    - 💡 After the safety meeting, an employee engagement activity was held for all employees
  - 💡 **Department Trainings for October**
    - 💡 A Trenching and Shoring Training was facilitated through National Trench Safety Team out of Las Vegas, NV
    - 💡 In addition to OPD5 employees, this training was opened to outside contractors
    - 💡 Twenty-two (22) people attended
- 💡 **Outages**
  - 💡 **October 2025**
    - 💡 There were ten (10) planned outages for maintenance.
  - 💡 There were five (5) unplanned outages for the month, three (3) of which were caused by vehicular damage
- 💡 **Service Installations –**
  - 💡 October – Thirty -six (36) residential and zero (0) commercial service installations
  - 💡 2025 YTD – A total of three hundred eighty-three (383) commercial and residential service installations combined

## 💡 *Training*

### 💡 *Apprentice Training*

- 💡 The apprentices attended IPSA Hotline classes in St. George from November 3<sup>rd</sup> – 6<sup>th</sup>
- 💡 Two Journeyman attended as trainers

## 💡 *Jobs*

- 💡 Sandhills Substations - The team started an outage on the 138kV line at midnight November 10<sup>th</sup> to change out a leaking Capacitive Voltage Transformer (CVT) in the substation
- 💡 Leavitt Lane
  - 💡 The City of Mesquite is extending Leavitt Lane
  - 💡 One of the poles on the 69kV line was located in the road extension path and had to be moved approximately 30 feet
- 💡 Gila Substation – The team worked on the distribution lines for the new 138 kV line the contractor is building

## **Engineering Services**

Randall Ozaki reported on the following items:

### 💡 *Tortoise – Gila 138kV Line*

- 💡 A hill had to be graded down to get underneath the existing corridor
- 💡 The contractor has partially completed the building of a 30-foot pad for elevation on one of the structures
- 💡 The crossing of I-15 will be in January 2026

### 💡 *Tortoise Ring Bus & 69kV Bay Expansion* – The building of foundations on this project are underway and equipment is being set in place

### 💡 *Long Drive Switchyard & Raptor Substation* - The contractor has begun setting the upper and lower structures. The project is on schedule to be completed by the end of the year

### 💡 *Moapa West / NV Energy (NVE)*

- 💡 A studies agreement has been executed by OPD5 with NVE and returned
- 💡 NVE will conduct studies to determine the available load that can be brought through their system to the Moapa area

### 💡 *Bridgesource*

- 💡 The Clark County Commissioners unanimously rejected their zone change
- 💡 They have pulled their application from the county at this time to determine the next course of action

## **SCADA & Substation Operations**

Shane Robison reported on the following items:

### 💡 *Arrowhead Substation*

- 💡 The 60 % review drawings have been submitted back to Qualus
- 💡 The team is moving loads and preparing the system to de-energize one bay in Arrowhead Substation and move the equipment to Painted Hills Substation to re-energize everything

### 💡 *Painted Hills Substation Bay 4* – The foundations are poured; the team has begun digging the trenches for the extended ground grid and the placing the conduits

- 💡 *Overton Substation* – This project is an upgrade of the 20+ year old relays that are no longer available or serviceable. All the relays in this substation are replaced; we will continue to replace a few every year until all twenty-four (24) replacements are completed
- 💡 *Western Electricity Coordinating Council (WECC)*
  - 💡 Shane explained the details of verifying the ratings of every piece of equipment that current flows through in our transmission system
  - 💡 The team has utilized the drone to capture aerial pictures of the nameplates that cannot be easily reached
- 💡 *Sand Hills Substation*
  - 💡 Through regular testing a leak was found on the metering unit
  - 💡 The unit had failed and was not distributing the necessary voltage for the protection and metering of this line
  - 💡 Due to timing and perfect weather conditions there was a four-hour window available on the system feeding Mesquite to make the replacement

### **Administrative Services**

Scott Fullman reported on the following items:

- 💡 *Cyber Security Training*– 94% participation by employees in October. The topics included advanced persistent threats, corporate takeover via cyber manipulation, and social media supply chain vulnerabilities
- 💡 *Information Technology* – In October, one employee clicked on an internal spam email. Out of approximately 37,554 emails received in October, 4,816 were spam
- 💡 *Servers* – All servers were up and running 100% of the time in October. All servers were successfully backed up and stored offsite in October.
- 💡 *Electricity Information Sharing and Analysis Center (E-ISAC)* – Offers quality analysis and security information sharing in real time. Seventy-five (75) e-mails were reviewed this month by IT and the General Manager. The top three security threat patterns were ransomware and cybercrime groups, advanced persistent threats, and critical infrastructure attacks
- 💡 *Identity Threat Prevention* – Steven Brown leads this committee that meets twice per year. The team has submitted their annual report to the General Manager

### **Financial Services**

Jonathan Denninghoff reported

- 💡 The additional security measures mentioned last month, on the Western Alliance accounts, are now in place
- 💡 On October 13, 2025, the first \$2M draw to cover capital projects was received from CFC at a discounted interest rate of 4.74% with re-pricing available after two years. At the August 2025 meeting, the Board approved \$9M in borrowing for 2025 and an additional \$9M for 2026.
- 💡 The auditor will be on-site in early December for the annual fiscal inventory audit
- 💡 Jonathan also gave the financial report for October 2025, a copy of which is on file

## General Manager

MeLisa Garcia reported on the following items:

- 💡 *NV Energy (NVE)*
  - 💡 MeLisa met with NVE leadership and discussed the following items
    - 💡 Fire Mitigation – NVE is looking to NREA for assistance at the state and federal legislative level
    - 💡 Load growth and data centers
    - 💡 Respect of Service Territory Boundaries (*Bulls in Our Pasture*) – They serve two solar loads in our service territory. After checking into the situation NVE responded within days that OPD5 would begin serving those loads immediately. MeLisa is now in contract negotiations with both solar companies and contracts will be brought to the Board for approval in December
- 💡 *Colorado River Commission (CRC)*
  - 💡 MeLisa reported on the All-Customer meeting she attended with Jonathan.
  - 💡 Some of the topics discussed were year-end levels for Lakes Powell and Mead, 2026 forecasted costs per MWh
  - 💡 The timeline for the Parker-Davis contract negotiations. Lincoln County Power District #1 and the City of Boulder City have also applied this year. Opd5 has submitted our application and are reviewing the process and negotiations closely
- 💡 *CREDA*
  - 💡 MeLisa attended the meeting virtually
  - 💡 Representatives from WECC were in attendance
  - 💡 Leslie James, who has been an executive for CREDA since the 1970's, has announced her retirement
- 💡 *New Employees*
  - 💡 Eldon May started on November 3<sup>rd</sup> as our WECC Compliance Analyst/Auditor
  - 💡 Brent Wolf is moving his family here from Arizona and will be starting as a 3<sup>rd</sup> year apprentice on December 1<sup>st</sup>
- 💡 *Gila Substation Storage Yard*
  - 💡 A contractor notified Mads that they had found the fence cut. Mads reported it to the police department, and a report was filed
  - 💡 Nothing was taken and the fence has since been repaired
  - 💡 The police are going to assist in monitoring the area
- 💡 *Veteran's Parades*
  - 💡 The Mesquite Parade was held on November 7<sup>th</sup>. A great turnout of employees and their families riding on the trailer and walking in the parade handing out goodies
  - 💡 The Overton Parade was held on November 11<sup>th</sup>. We had another great turnout from the OPD5 family. Some rode on the trailer and others walked the route handing out OPD5 logo'd items
- 💡 *Issue with a Neighboring Generator*
  - 💡 As reported last month, OPD5 experienced sub-cycle transient voltage caused by the solar / battery storage system of a neighboring generator. OPD5 experienced the same voltage disturbance again on 10/17, 11/12, and 11/13
  - 💡 A formal cease and desist was issued to them through our attorney

- 💡 A meeting was arranged and Randall, Keven and Shane Robison cared enough about OPD5 and its customers to attend the meeting on their day off
- 💡 *Leadership Training*
  - 💡 A training course was held for all Managers, Supervisors and Leads.
  - 💡 Topics included communicating change, coaching and performance evaluations
  - 💡 Also highlighted was a new feature in the employee evaluation software that allows employees to recognize other employee for a job well done
- 💡 *NREA Board of Directors Meeting*
  - 💡 OPD5 hosted the NREA Board Meeting in the Mesquite Boardroom
  - 💡 Members of VEA and Mt. Wheeler Power saw the sign about our food drive and donated bags and boxes of items

#### **I. REVIEW AND POSSIBLE APPROVAL OF THE 2026 CAPITAL PROJECTS**

The staff presented a prioritized capital projects list to the Board for approval. Staff presented a list of proposed Capital Projects last month at the October board meeting and as a result of the discussion between the Board and staff members, the list of projects and associated time frames have been adjusted for this meeting. Some of the 10-year planning projects that are part of the reliability plan, which have been previously discussed, are also included in the proposed capital projects list. The fiscal impact is \$4,223,500 for 2026 Capital Projects plus \$16,280,000 for 2026 Reliability and Long-Term Capital Projects. Some of the concerns raised by Trustees were potential system improvements, cost of the warehouse addition for the line crew, and staff evaluating financial position of the District quarterly before moving forward with Capital Projects. After a lengthy discussion by the Board, a motion was made by Mike Young and seconded by Richard Jones to approve the 2026 Capital Projects as presented with financial awareness. The Board voted seven (7) ayes and zero (0) nays in approval.

#### **J. REVIEW AND POSSIBLE APPROVAL OF OPD5 2026 RATES**

In 2024, Cooperative Finance Corporation (CFC) performed a Revenue Requirement Study (RRS) and a Cost-of-Service Study (CSS) for OPD5 which led to rate changes effective on January 1, 2025. Since then, staff requested CFC perform a follow-up RRS for 2025 incorporating known changes as well as some anticipated changes for the remainder of 2025 and 2026. Jonathan Denninghoff presented those findings at the October meeting. The goal is to maintain a minimum \$5M margin to maintain the system and

Some concerns raised by the Trustees were collecting enough funds sufficiently to ensure financial stability, serious risks associated with low cash reserves and the importance of planning conservatively, the need to plan for flat sales due to the influence of external factors like weather and hydro availability, concern about the ability to handle unexpected costs, the possibility of rushing into rate increases without prioritizing low rates for the ratepayers.

After a lengthy discussion by the Board, a motion was made by Bob Bunker and seconded by Randy Laub to approve a \$4/month increase to the base charge and a \$0.0050/ KWh across all classes as presented. The Board voted three (3) ayes and four (4) nays by Richard Jones, Jack Nelson, Chad Leavitt, Dale Rust. The motion failed. A motion was then made by Mike Young and seconded by Dale

Rust to approve a \$4/month increase to the base charge and a \$0.0055/ KWh across all classes as presented. The Board voted five (5) ayes and two (2) nays by Richard Jones and Chad Leavitt. The motion was approved.

**K. PUBLIC COMMENTS**

There were no public comments.

**L. TRUSTEE COMMENTS**

*Randy Laub* – Reminded everyone that this is his first rodeo and he is getting educated as he goes. The finance department did an exceptional job of simplifying complex information, making it accessible and understandable. We are doing everything we can for the ratepayers and still keep the lights on.

Bob Bunker – Appreciated Chads comment that the trustees represent the ratepayers and we have to balance all decisions with the ratepayer in mind.

**M. APPROVAL OF THE NEXT BOARD MEETING**

A motion was made by Mike Young and seconded by Richard Jones to approve Wednesday, December 10, 2025, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted seven (7) ayes and zero (0) nays in approval.

**N. EXECUTIVE – CLOSED DOOR SESSION**

A motion was made to enter executive session

A motion was made to exit executive session

**O. ADJOURNMENT**

The Board voted unanimously to adjourn at 6:50 P.M.

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Chair

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Vice Chair

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Secretary / Treasurer