



**OVERTON POWER DISTRICT NO. 5
BOARD MEETING**

May 21, 2025

3:00 P.M.

Overton, Nevada

PRESENT:

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mrs. MeLisa Garcia, CEO / General Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Scott Fullman, Administrative Services Manager
Seat 3 – Moapa,	Mr. Chad Leavitt, Trustee	Mr. Randall Ozaki, Engineering Services Manager
Seat 4 – Bunkerville,	Mr. Robert Bunker, Trustee	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas	Mr. Kyle Leavitt, Line Operations Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee	Mr. Shane Robison, Substation Operations Foreman
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mrs. Becky LaGrow, Executive Assistant
Attorney	Mr. Byron Mills	Mr. Steven Brown, IT Administrator

ABSENT: Mr. Keven Hansen, Substation Operations Manager

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5’s main office for a period of one year for public examination.

A. CALL TO ORDER

At 3:00 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PLEDGE OF ALLEGIENCE

Jack Nelson led the attendees in the pledge of allegiance

C. PUBLIC COMMENTS

There were no public comments.

D. ACCEPTANCE OF THE AGENDA

A motion was made by Mike Young and seconded by Randy Laub to accept the OPD5 agenda as posted. The Board voted seven (7) ayes and zero (0) nays in approval.

E. APPROVAL OF THE MINUTES

A motion was made by Richard Jones and seconded by Randy Laub to approve the minutes of the April 16, 2025 Board Meeting. The Board voted seven (7) ayes and zero (0) nays in approval.

F. CHAIR'S REPORT

Jack Nelson read letters from the Clark County School District thanking OPD5 for our continued support in the Moapa Valley & Virgin Valley High Schools Round-Up Programs. Also, Jack presented the OPD5 Scholarship awards to the MVHS recipients last week and Randy awarded the recipients of VVHS last night with Melisa's help.

G. ATTORNEY'S REPORT

Byron Mills had no report at this time.

H. MANAGER'S REPORTS

Line Operations

Kyle Leavitt reported on the following items:

- 💡 **Safety**
 - 💡 *May Meeting* – The topic was Heat Exposure, Ropes & Rigging. Fifty (50) employees attended the meeting
 - 💡 Vault rescue training was recently held in the Overton training area for the team members
- 💡 **New OSHA Statute**
 - 💡 Heat Illness Prevention Guidelines went into effect April 29, 2025
 - 💡 Employees are trained yearly on heat exposure through the OPD5 safety program
 - 💡 Job hazard analysis must be a part of every job
 - 💡 A safety person must monitor personnel for heat illness while working on high heat days
 - 💡 Remote workers will be monitored throughout the day
 - 💡 Management will support employees making certain safe practices are being followed by all.
- 💡 **Outages**
 - 💡 *April 2025*
 - 💡 There were ten (10) planned outages for maintenance. There were four (4) unplanned outages for the month.
 - 💡 *Statistics*
 - 💡 *April* - The unplanned outages affected twenty-one (21) customers for approximately twenty-three (23) customer hours.
- 💡 **Service Installations –**
 - 💡 April – Thirty-two (32) residential and two (2) commercial service installations.
 - 💡 2025 – A total of one hundred thirty-two (132) commercial and residential service installations combined.

💡 Jobs

- 💡 Work continues on the upgrades to the trunkline near First South and Thistle
- 💡 Some of the old vaults were under the sidewalk, upgrades are placing the vaults behind the sidewalk

💡 Crane

- 💡 Our 38-ton crane is out of service, the main cylinder in the hydraulic boom started leaking
- 💡 It has been sent to the manufacturer for repairs. The estimated cost is \$63,000

Engineering Services

Randall Ozaki reported on the following items:





- 💡 *Tortoise – Gila 138kV Line* – The contractor has completed four of nineteen foundations. They will begin staging the poles in the next couple of weeks while the foundations cure
- 💡 *Long Drive Switchyard & Raptor Substation* – The underground work is finishing, and the steel will arrive over the next three months
- 💡 *Moapa West* – Our feasibility study for the project will be completed next month. After our review, we will send that information to NV Energy for their studies. Moapa West is paying NVE for their system impact, feasibility, and transmission studies that will take anywhere from three months to a year to complete
- 💡 *Commercial Projects*
 - 💡 *Virgin Valley*
 - 💡 SpringHill Suites Hotel will begin construction in the coming months
 - 💡 *Moapa Valley*
 - 💡 Visitors Center at the Valley of Fire
 - 💡 Tesla Changing Station at AM/PM (Moapa)
 - 💡 America First Credit Union is building a new building behind the old one
 - 💡 Green Valley Grocery is in Clark County permitting
- 💡 *Bridge Source Mine* – They are doing preliminary work for the project but have not reach out to us for interconnection studies yet.


SCADA & Substation Operations

Shane Robison reported on the following items:

- 💡 *Pulsipher Substation*
 - 💡 Maintenance is complete at the substation
 - 💡 Apparatus testing was performed transformers, reclosers and voltage regulators
 - 💡 Switching was performed to balance circuits in preparation for summer loads
- 💡 *Reclosers & Feeders*
 - 💡 A recent study by ECI evaluated coordination from our distribution protection system
 - 💡 Changes at sixty recloser and feeder locations were implemented
 - 💡 System growth, design changes and protection philosophy contributed to the implementation of modifications
 - 💡 Some recommendations added downstream protection devices to improve reliability














Escape Solar Project

-  In preparation for energization, a 138kV meter has been installed at Yucca Switchyard
-  We are installing a metering point at the county line
-  Next week Escape Solar will be preparing for a test energization
-  They are still on track to come online July 1st

 *Substation Gates* - A trustee asked about policy of substation gates. Substation gates should be closed after team members enter the substation




Administrative Services

Scott Fullman reported on the following items:

-  *Interns* – Welcomed Lexy & Olivia
-  *Cyber Security Training* – 91% participation by employees in April. The topics included combat social engineering, enforce access controls and continuously monitoring threats
-  *Information Technology* – In April, two employees clicked on internal spam email. Examples of internal phishing emails were shown
-  *Servers* – All servers were up and running 100% of the time in April. All servers were successfully backed up and stored offsite in April
-  *Electricity Information Sharing and Analysis Center (E-ISAC)* – offers quality analysis and security information sharing in real time. This month, the top three security threat patterns were password attacks, physical security incidences, cybercrime and ransomware. Ninety-five (95) e-mails were reviewed this month by IT and the General Manager.
-  *Information Technology Department*
 -  *PCI Compliance* - Annual compliance has been completed. This is a set of security standards to protect cardholder data
 -  *Camera Upgrade* – A total of seventy-two (72) interior and exterior cameras have been installed in and around the offices and warehouses. They are a major improvement from the previous system
-  *Facilities* – On February 22nd, a refresh of the Mesquite Engineering building began. The old carpet was completely removed, new carpet laid, and all the trim was painted.
-  *NRECA Training*
 -  The speaker was from Personal Investment and Retirement Consulting (PIRC) team
 -  Twenty-three employees attended the Overton session
 -  Twenty-nine & one spouse attended the Mesquite session
 -  Seven one-on-one personalized meetings were held
 -  Employee 401k contributions increased

Financial Services




Jonathan Denninghoff reported on the following items:

-  Mid-year inventory reconciliation has begun
-  Jonathan & MeLisa met with representatives from Moreton Asset Management regarding goals for the future, market & interest rates, and decision making in a volatile market
-  The financial report for April 2025, a copy of which is on file



General Manager

MeLisa Garcia reported on the following items:






Emergency Management

-  A large contingency met and participated in discussions
-  MeLisa repeated the desire to participate in trainings and tabletop exercises
-  The group is building a reliable partnership with helping each other in emergencies as the main goal

BLM





-  With NREA and BLM team members work continues on the Memorandum of Understanding (MOU) regarding wildfire response, communication, and investigation.
-  BLM assigned a liaison to facilitate talks between NREA members and the BLM Fire and Land & Realty departments, on the Permanent Instructional Memorandum (PIM). That position has been removed, but talks continue under the direction of the Fire Management Officer

NERC / WECC




-  North American Electric Reliability Corporation (NERC) is the regulatory authority is responsible for ensuring the reliability and security of the North American bulk power system
-  WECC is a regional entity of NERC responsible for the reliability and security of the western interconnection within North America
-  OPD5 was previously registered with WECC but was issued a radial feed exclusion
-  With Escape Solar coming online, we are receiving mixed information about our requirement for compliance with WECC
-  Randall has requested a meeting with WECC for guidance, he is also in contact with the WECC Compliance Officer at NV Energy

Colorado River Commission (CRC)



Customer Meeting

-  CRC hosts an annual customer meeting, they then meet with each customer individually
-  CRC is supporting the financial assistance that will come from the Help Hoover Dam Act
-  The hope is that the stranded funds will be released to them for infrastructure upgrades, and maintenance
-  CRC is also applying for IJJA grant funds in the amount of \$80M


Parker Davis Contract

-  Our current contract expires in 2028
-  New contract negotiations will begin in mid-June
-  We have currently benefitted from layoff allocations from other Parker Davis customers and will continue to negotiate for allocation of these layoffs in the next contract

Personnel

-  One of our Mesquite Customer Service Representatives submitted her resignation
-  The position will be posted and filled as soon as possible

Budget Review

-  The management team has been reevaluating and prioritizing the 2025-2027 capital projects. At the June Board meeting a report of anticipated work, cash needs and strategies will be presented

💡 *Strategic Planning Session*

- 💡 The meeting location will be at Hoover Dam Spillway House
- 💡 Meals and lodging are in the planning stages, but a full report of details will be given at the June Board meeting
- 💡 Trustees and Management will receive correspondence from CFC over the summer. Becky will be in contact with you well to remind you of needed responses

💡 *VVHS Scholarships*

- 💡 MeLisa congratulated the recipients while Randy Laub passed out the certificates
- 💡 It was great to see how so many of these students participated in sports and community service and were also able to achieve remarkable grades

💡 *Governor's Office of Energy*

- 💡 Grant funding was awarded to the State of Nevada for Energy Resilience
- 💡 The first round was awarded in its entirety to NV Energy
- 💡 A second round of funding in the amount of \$7,086,000 has become available and will be awarded to small utilities
- 💡 NREA members are going to apply as a group and split the funds evenly among applicants
- 💡 The theme of the grant will be Wildfire Mitigation and Resilience
- 💡 OPD5 portion of the funds would be approximately \$787k with a 48% cash match
- 💡 The Governor's Office of Financial Assistance also has funds available to apply for on the cash match portion of the grant
- 💡 OPD5 will apply for both funding opportunities. If OPD5 is awarded the grant and the matching funds, we will be required to pay approximately \$189,000 for a \$1.2M project

💡 *NV Energy*

- 💡 CEO, Doug Cannon has resigned and is moving out of state
- 💡 Brandon Barkhoff has been named as the new CEO

I. REVIEW AND POSSIBLE APPROVAL OF OPD-P-14.101 SEXUAL AND GENDER-BASED HARASSMENT POLICY

This policy was last approved in 2010. Extensive suggestions and changes have been made. The changes focus on safe practices and current state and federal regulations. Grammatical changes as well as minor changes to make this policy consistent with other OPD5 policies, such as, the name "OPD5" was used to replace the name "District" throughout the policy.

After discussion by the Board, a motion was made by Chad Leavitt and seconded by Mike Young to approve the OPD-P-14.101 Sexual and Gender-Based Harassment Policy as presented. The Board voted seven (7) ayes and zero (0) nays in approval.

J. REVIEW AND POSSIBLE APPROVAL OF OPD-S-03.001 BILLING FOR MONTHLY ENERGY CONSUMPTION POLICY

This policy was last approved in 2010. Extensive changes have been made. The changes focus on including all payment types and an updated fee structure. Grammatical changes as well as minor changes to make this policy consistent with other OPD5 policies, such as, the name "OPD5" was used to replace the name "District" throughout the policy.

After discussion by the Board, a motion was made by Mike Young and seconded by Bob Bunker to approve the OPD-S-03.001 Billing for Monthly Energy Consumption Policy as presented. The Board voted six (6) ayes and one (1) nay by Richard Jones. The motion passed.

K. LEGISLATIVE UPDATE

Recently, Staff has advocated on behalf of OPD5 and all publicly owned power companies in the state of Nevada at both the State and Federal level. Public Power Day in Carson City gave the opportunity to meet with State Legislators about permitting reform and hydropower concerns. NRECA held a legislative conference in April, where discussions were held with Federal legislators on permitting reform, the Help Hoover Dam Act, the EPA power plant rule, the Fix Our Forests Act and environmental policies affecting Glen Canyon Dam. It is critical for the communities OPD5 serves that we have a seat in these decisions. This update recapped those discussions and brought color to future strategies. This is a discussion item only; no action was taken.

L. PUBLIC COMMENTS

There were no public comments.

M. TRUSTEE COMMENTS

Randy Laub asked about the following items:

- 💡 Scholarships - Thanked MeLisa for the great job she did at the VVHS Awards Ceremony
- 💡 Summer Interns - Interviews for have been held, four student have been chosen, and they begin work on June 9th
- 💡 Succession Plan – It is currently being worked on and will be completed soon

Mike Young noted how the news coverage for OPD5 has been great. He specifically mentioned the article on team members completing Staking School

Chad Leavitt thanked the staff for their support of Cody Hardy and his family

N. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Chad Leavitt and seconded by Dale Rust to approve Wednesday, June 18, 2025, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted seven (7) ayes and zero (0) nays in approval.

O. EXECUTIVE – CLOSED DOOR SESSION

A motion was made to enter executive session

A motion was made to exit executive session

P. **ADJOURNMENT**

The Board voted unanimously to adjourn at 5:38 P.M.

Chair

Vice Chair

Secretary / Treasurer

DRAFT