



**OVERTON POWER DISTRICT NO. 5
BOARD MEETING**

June 19, 2024

3:00 P.M.

Mesquite, Nevada

PRESENT:

Mrs. Judy Metz, Chair

Mr. Mike Young, Secretary / Treasurer

Mr. Robert Bunker, Trustee

Mr. Chad Leavitt, Trustee

Mr. Richard Jones, Trustee

Mr. Dale Rust, Trustee

Mr. Mendis Cooper, General Manager

Mrs. MeLisa Garcia, Financial Services Manager

Mr. Randall Ozaki, Engineering Services Manager

Mr. Corey Dalley, Line Operations Manager

Mr. Keven Hansen, Substation Operations Manager

Mrs. Becky LaGrow, Executive Assistant

Mr. Jonathan Denninghoff, Accountant

Mrs. Kristi Eames, Customer Service Supervisor

ABSENT:

Mr. Jack Nelson, Vice Chair

Mr. Byron Mills, Attorney

Mr. Scott Fullman, Administrative Services Manager

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5's main office for a period of one year for public examination.

A. CALL TO ORDER

At 3:02 p.m. Mrs. Judy Metz called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PUBLIC COMMENTS

There were no public comments.

C. ACCEPTANCE OF THE AGENDA

A motion was made by Mike Young and seconded by Chad Leavitt to accept the OPD5 agenda as posted. The Board voted five (5) ayes and (0) nays in approval.

D. APPROVAL OF THE MINUTES

A motion was made by Chad Leavitt and seconded by Mike Young to approve the minutes of the May 15, 2024 Board Meeting. The Board voted five (5) ayes and (0) nays in approval.

Mr. Dale Rust Arrived

E. CHAIR'S REPORT

Judy Metz read the list of 2024 scholarship recipients and also made available the thank you notes received by this year's recipients.

Judy also shared, since campaigning, she has found there are glaring misconceptions on back up resources if there is an outage; and the solar project being built. Articles in the newsletter and on the website addressing these topics might be helpful.

F. ATTORNEY'S REPORT

None

G. MANAGER'S REPORTS

Administrative Services

Kristi Eames reported on the following items:

- 💡 *Cyber Security Training* – 96% participation by employees in May.
- 💡 *Information Technology* – This month no employees clicked an internal spam email.
- 💡 *Servers* – All servers were up and running 100% of the time in May. All servers were successfully backed up and stored offsite in May.
- 💡 *Customer Service Department* – The number of bill pay, e-bill, phone calls, and walk-in customers for the months of April and May were reported.
- 💡 *Public Relations* - The number of Social Media interactions were reported.

Engineering Services

Randall Ozaki reported on the following items:

- 💡 *Reid Gardner #2 Line* – NV Energy's portion of the project has been completed.
- 💡 *Tortoise – Gila 138 kV Line* – We will have the list and be able to order the remaining materials. The item with the longest lead time is the insulators, which are scheduled to arrive in March 2025. Construction on this project is estimated to begin in April 2025. The job, along with a few other projects, will be bid out in September.
- 💡 *Raptor Substation* – Work has begun pouring the foundation for the transformer that is arriving by the end of August. A complete set of drawings should arrive by the end of summer. Raptor substation will be part of the items going out to bid in September.
- 💡 *Long Drive Switchyard* – The retaining wall and the grading are complete. Now the contractor can begin the block wall that is expected to be completed by the end of July. This is another item going out to bid in September.

- 💡 *Escape Solar Project* – Not a lot of progress by Escape Solar. They are planning to set the panels in accordance with topographical contours of the area.

Line Operations

Corey Dalley reported on the following items:

💡 *Hook-ups* –

- 💡 May – Forty-seven (47) residential and six (6) commercial hookups.
- 💡 Second Quarter Total – one hundred forty-six (146)
- 💡 Year-to-Date – Three hundred two (302) total hook-ups for 2024

💡 *Line Locates & Inspections*

- 💡 May Locates – One hundred sixty-six (166)
- 💡 May Inspections – Ninety-eight (98)
- 💡 May System Audits – Three hundred ninety-two (392)

💡 *Outages*

💡 *May 2024*

- 💡 There were twenty-seven (27) planned outages for maintenance. There were eleven (11) unplanned outages for the month.
- 💡 The unplanned outages affected five thousand five hundred fifty-three (5,553) customers for approximately thirteen thousand eight hundred eighty-two (13,882) customer hours.
- 💡 In the month of May, OPD5 customers had power for 99.898% of the time.

💡 *Safety*

- 💡 *May Safety Topic* – Pole-top & Bucket Rescue, and Bee Stings
- 💡 *Since Last Lost Time Accident* – Six (6) years, eight (8) months, six (6) days
- 💡 *Zero Contacts 2.0* – This is an NRECA program. OPD5 received a site visit where representatives met with the crew leaders first, then met with Management and leaders to discuss findings and future strategies. They were very complimentary of our safety culture.
- 💡 *Department of Homeland Security* – DHS completed an on-site assessment and have released their confidential findings.

💡 *Jobs:* In addition to their many jobs this month, the crews worked on:

- 💡 *Tai Arabian Ranch* – The new owner has done a lot of work on the site. The crew changed a pole, aligned, and adjusted the line.
- 💡 *Kitty Hawk Drive* – Hot pole change from wood to ductile.
- 💡 *Flag Day* – Overton office flew one of the large flags for Flag Day. Staff volunteered to come back at sunset to retire the flag.

SCADA & Substation Operations

Keven Hansen reported on the following items:

- 💡 *Vehicle vs. Switch* – An outage occurred when a vehicle hit a switch. The three-phase fault cycled through two times on the recloser then locked out. It also caused all three substation transformer fuses to blow. All teams restored power quickly and safely. Other staff members came by to offer assistance as needed.
- 💡 *Tortoise Substation Ring Bus Expansion* – The bid for the relay panels was awarded to ICC (Hunt Electric), delivery of the panels is scheduled to take place in October 2024

- 💡 *Load Flow Study* – The study was received in early 2024 and since then the team has been making the suggested improvements. There are some items that are larger more expensive projects that will be included in the capital projects list and the 2025 budget.

General Manager

Mendis Cooper reported on the following items:

- 💡 *NV Energy* – Plans to join the CAISO Extended Day Ahead Market (EDAM). This focuses on creating a shared market utilizing renewable resources hoping to prevent curtailment of renewable generation resources. NREA is scheduling a meeting to discuss the effects of this decision.
- 💡 *Power Supply Transition* - The Sup Ops team has been working with Tenaska to establish metering and data connections. So far, the transition is going well.
- 💡 *Peak* – To date, the peak has been 111 MW in early June. Last years peak was 116MW, we anticipate surpassing that level this summer.
- 💡 *Customer Relations Position* - The application period has ended, with only one response. This is a part-time position. A meeting has been scheduled for tomorrow to discuss the position parameters with the respondent.

Financial Services

Jonathan Denninghoff gave the financial report for May 2024, a copy of which is on file.

H. REVIEW AND POSSIBLE APPROVAL OF OPD5 SUBSTATION FEE & CONNECTION FEE POLICY OPD5-S-08.309

This policy sets the Substation Fee and Connection Fee charged for new hookups. Staff reviewed the policy, updated the connection fee values, and performed the calculations needed to produce updated connection fee numbers. The System Cost per kVA calculation rose from \$327 to \$403 using 2023-year end values. Based on the calculation in the policy, staff recommends that the substation fee be changed from \$224 per kVA to \$225 per kVA and the connection fee be changed from \$103 per kVA to \$178 per kVA.

Each new single phase, 200-amp, 120/240-volt, residential service will pay an additional \$364.80 in fees. The total cost of fees for each residential service will increase from \$1,569.60 to \$1,934.40.

After discussion by the Board, a motion was made by Mike Young and seconded by Bob Bunker to approve OPD5 Substation Fee & Connection Fee Policy OPD-S-8.309, effective June 20, 2024 as presented. The Board voted six (6) ayes, zero (0) nays in approval.

I. REVIEW AND POSSIBLE APPROVAL OF OPD5 IDENTITY THEFT PREVENTION POLICY OPD5-P-17.102

Staff reviewed and made minor grammatical changes to the policy. This policy establishes the guidelines to prevent identity theft and to safeguard customer account information. Even though OPD5 is not a financial institution, the management team uses the Federal Trade Commission's (FTC) Red Flags Rule for Financial Institutions and Creditors as a guide to achieve these goals.

These guidelines apply to customers opening a new OPD5 account or changing account information. Additionally, OPD5 monitors financial transactions to prevent the use or misuse of credit cards, checks, counterfeit currency, and other financial instruments.

After discussion by the Board, a motion was made by Judy Metz and seconded by Mike Young approve OPD5 Identity Theft Prevention Policy OPD5-P-17.102 as presented. The Board voted six (6) ayes and (0) nays in approval.

J. PUBLIC COMMENTS

All Public Comments are recorded and are available at the OPD5 website (www.opd5.com) for a period of one year.

K. BOARD COMMENTS

Bob Bunker – Asked about attachments to our poles once we have moved the lines underground and incentivizing companies to remove their hardware. Staff will review the agreement and put the item on the agenda in August or September.

L. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Judy Metz and seconded by Mike Young to approve Wednesday, August 21, 2024, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted six (6) ayes, zero (0) nays in approval.

M. EXECUTIVE – CLOSED DOOR SESSION

A motion was made to enter Executive Session
A motion was made to exit Executive Session

N. ADJOURNMENT

The Board voted unanimously to adjourn at 4:53 P.M.

Chair

Vice Chair

Secretary / Treasurer