



**OVERTON POWER DISTRICT NO. 5  
BOARD MEETING**

*June 18, 2025*

*3:00 P.M.*

*Mesquite, Nevada*

**PRESENT:**

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mr. Scott Fullman, Administrative Services Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Randall Ozaki, Engineering Services Manager
Seat 4 – Bunkerville,	Mr. Robert Bunker, Trustee	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas	Mr. Kyle Leavitt, Line Operations Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee (Phone)	Mr. Keven Hansen, Substation Operations Manager
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mrs. Becky LaGrow, Executive Assistant
		Mr. Steven Brown, IT Administrator

Mrs. MeLisa Garcia, CEO / General Manager

**ABSENT:** Mr. Chad Leavitt, Trustee, Seat 3 – Moapa  
Mr. Byron Mills, Attorney

*Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5's main office for a period of one year for public examination.*

**A. CALL TO ORDER**

At 3:00 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

**B. PLEDGE OF ALLEGIENCE**

Richard Jones led the attendees in the pledge of allegiance

**C. PUBLIC COMMENTS**

There were no public comments.

**D. ACCEPTANCE OF THE AGENDA**

A motion was made by Mike Young and seconded by Richard Jones to accept the OPD5 agenda as posted. The Board voted five(5) ayes and zero (0) nays in approval.

## **E. APPROVAL OF THE MINUTES**

A motion was made by Mike Young and seconded by Richard Jones to approve the minutes of the May 21, 2025 Board Meeting. The Board voted five(5) ayes and zero (0) nays in approval.

## **F. CHAIR'S REPORT**

Jack Nelson read thank you notes. One from a customer and several notes from this year's scholarship recipients.

## **G. ATTORNEY'S REPORT**

No Report

## **H. MANAGER'S REPORTS**

### ***Line Operations***

Kyle Leavitt reported on the following items:

- 💡 **Safety**
  - 💡 *June Meeting* – The topic was Safety Data Sheets (SDS) & Cancer Awareness. Sixty-two (62) employees attended the meeting. This included summer help and interns
- 💡 **Outages**
  - 💡 *May 2025*
    - 💡 There were eight (8) planned outages for maintenance. There were two (2) unplanned outages for the month.
  - 💡 *Statistics*
    - 💡 *May* - The unplanned outages affected three hundred seventy-eight (378) customers for approximately three hundred forty (340) customer hours.
- 💡 **Service Installations –**
  - 💡 *May* – Forty-three (43) residential and one (1) commercial service installations.
  - 💡 *2025* – A total of one hundred seventy-six (176) commercial and residential service installations combined.
- 💡 **Informal Training with Landscapers and Tree Trimming Services**
  - 💡 Safety training for twenty attendees was held in Mesquite
  - 💡 Training was given in both English and Spanish
  - 💡 Goal was to provide safety resources and make attendees comfortable by contacting line crew if they have questions or concerns during their workday
  - 💡 Plans are to make this an annual event
- 💡 **Equipment**
  - 💡 A short presentation was given on the Pole Enforcer System
  - 💡 Galvanized steel and bands are used to securely brace poles that have failed testing until repairs can be made
  - 💡 This system utilizes a ground-anchored, adjustable support arm that provides counter-leverage to stabilize poles

## **Engineering Services**

Randall Ozaki reported on the following items:

- 💡 *Long Drive Switchyard & Raptor Substation* – The control wire is being pulled to the equipment on both projects. The steel towers for Raptor will arrive in July and the towers for Long Drive will arrive in August
- 💡 *Long Drive – Raptor 138 kV Line* – The conductor has been pulled and dead ended. This week the optical ground wire (OPGW) is being pulled
- 💡 *Tortoise – Gila 138kV Line* – BLM still has not granted the ROW for a portion of the project. The contractor is drilling foundations from Tortoise substation towards Mesquite
- 💡 *Escape Solar* – The metering structure will not be completed until November as we are waiting for the switch to arrive. Manual calculations will be done until the structure is up and running
- 💡 *Maverick* – They have paid their fees. Part of the project will be moving the overhead lines to underground as a part county requirements
- 💡 *Signs* – on the occasions when I-15 is closed due to an accident, Google Maps have directed drivers to use the line road cause vehicles to get stuck. As a service OPD5 has posted signs that it is rough road and recommending high clearance vehicles
- 💡 *Western Electricity Coordinating Council (WECC)* – Staff has returned the questionnaire sent by WECC and it is under review.

## **SCADA & Substation Operations**

Keven Hansen reported on the following items:

- 💡 *Load Management*
  - 💡 Dinosaur and Pulsipher Substations capacity are at 77% and 93% respectively
  - 💡 Plans are underway to redistribute loads to Falcon Ridge and new transformers are arriving to increase capacity
  - 💡 Contingency plans are being established to prevent substation overloads during the peak summer months
- 💡 *Tortoise Substation*
  - 💡 The team is re-installing the ceiling ladder rack to make room for expansion due to expansion
  - 💡 The metering CTVT that catastrophically failed has been installed and is ready for service. The manufacturer replaced it under warranty
- 💡 *Long Drive Switchyard*
  - 💡 Cables are being pulled and terminated
  - 💡 Breaker wiring will be completed soon
  - 💡 The station towers are scheduled to arrive next week
- 💡 *Bunkerville* – An industrial customer had an outage when lightning strike caused severe damage to their meter and transformer
- 💡 *Escape Solar Project*
  - 💡 Work continues to create the billing process until the metering structure is installed.
  - 💡 It has been an internal collaboration between the SCADA team and the IT department
  - 💡 External collaborations include NV Energy, Tenaska , Estuary, Lincoln County Power District, and engineering firms
  - 💡 Test generation began on June 9<sup>th</sup>, and they have been online since then

## **Administrative Services**

Scott Fullman reported on the following items:

- 💡 *Cyber Security Training* – 96% participation by employees in April. The topics included being cautious with social media sharing, verifying suspicious communications, and monitoring for inside threats
- 💡 *Information Technology* – In May, two employees clicked on internal spam email.
- 💡 *Servers* – All servers were up and running 100% of the time in May. All servers were successfully backed up and stored offsite in May
- 💡 *Electricity Information Sharing and Analysis Center (E-ISAC)* – offers quality analysis and security information sharing in real time. This month, the top three security threat patterns were password attacks, physical security incidences, cybercrime, and ransomware. Seventy-five (75) e-mails were reviewed this month by IT and the General Manager.
- 💡 *Customer Service Department* – The number of bill pay, e-bill, phone calls, and walk-in customers for the second quarter were reported.
- 💡 *Public Relations* - The number of Social Media and communication interactions were reported.

## **Financial Services**

Jonathan Denninghoff reported on the financial report for May 2025, a copy of which is on file

## **General Manager**

MeLisa Garcia reported on the following items:

- 💡 *Escape Solar* - The project is moving forward, with test energy starting this past Monday. During the test phase, OPD5 will purchase 50 MW daily at \$12 per megawatt until the Power Purchase Agreement (PPA) officially begins
- 💡 *Commissioner Kirkpatrick* - A productive meeting was held focusing on relationship building and support for the service territory's goals. The participants discussed removing a hazardous line road from Google Maps to enhance public safety
- 💡 *Congressman Horsford* - outlined plans for further engagement, including a site tour and potential appropriations for future projects. Additionally, information on the Bureau of Land Management's progress regarding a right-of-way for a transmission line was sent to the Congressman's staff
- 💡 *CREDA* – Bureau of Fish & Wildlife have finally dug out and reshaped an area of the Glen Canyon Slough. Since then the desired effect of cooling water temperatures has happened drastically in one month
- 💡 *NREA*
  - 💡 *Governor's Office of Federal Assistance* - Their services include grant discovery tools, a grant matching program, grant training, and full grant lifecycle support. They also offer technical assistance and monitor regulatory changes. The program offers to cover 50% of this 48% match, an application for which has already been submitted.
  - 💡 *Grant Application* - Included photos taken showcasing various OPD-5 right-of-way locations in the Warm Springs area that are impacted by undergrowth. Despite contractors clearing the vegetation as recently as May 2024, the regrowth shown in the photos is substantial. The proposed resolution is to relocate the power lines closer to the road, moving them out of these highly affected, dense vegetation areas.

💡 *Governor's Office of Energy* - The grant application to the Governor's Office of Energy is due July 30th. The original deadline was extended from the end of June to accommodate the matching funds process. This extension provides a crucial window to resubmit the budget if the full anticipated matching funds are not secured, which is a positive indicator for the application's prospects. For the grant application, Vernon has secured significant letters of support, demonstrating widespread community and governmental backing.

💡 *Tenaska Energy* –

- 💡 With their help, we are opting out of the Parker-Davis firming and getting our bandwidth adjusted for July and August
- 💡 We are establishing a strong rapport with their team
- 💡 Representatives are flying in July 16<sup>th</sup> to discuss future growth opportunities within our area

**I. REVIEW AND POSSIBLE APPROVAL OF A 2-YEAR EXTENSION FOR AUDITING SERVICES FOR YEARS ENDING 2025-2026**

Approval was granted to Hafen, Buckner, Everett & Graff (HBE&G) for auditing services for 2022 through 2024 with a possible 2-year extension. HBE&G is our auditing firm, but they have sent different auditors the last three years. The fiscal impact will be \$57,500 total for two years.

After discussion by the Board, a motion was made by Mike Young and seconded by Jack Nelson to approve the proposal to OPD5 from Hafen, Buckner, Everett & Graff for a 2-year extension of auditing services for years ending 2025 through 2026 for the maximum price of \$28,750 for 2025, \$28,750 for 2026 as presented. The Board voted six (6) ayes and zero (0) nays in approval.

**J. REVIEW AND POSSIBLE APPROVAL OF OPD-S-03.001 BILLING FOR MONTHLY ENERGY CONSUMPTION POLICY**

Each year OPD5 staff identifies priority projects for the coming year or years. These projects are typically large projects that provide additional capacity, improve reliability, and may include building new substations and power lines. These projects require planning, coordination, and often require large amounts of funding.

The projects on the capital projects list are typically discussed for several months to ensure that funds and resources are directed to the proper projects. A final capital project list for 2025 was presented and approved by the Board of Trustees in November 2024. Staff have reprioritized projects and spending from both the 10-year reliability plan and current capital budget.

This item was for discussion only, no action was taken

**K. PUBLIC COMMENTS**

There were no public comments.

**L. TRUSTEE COMMENTS**

There were no trustee comments.

**M. APPROVAL OF THE NEXT BOARD MEETING**

A motion was made by Richard Jones and seconded by Mike Young to approve Wednesday, August 20, 2025, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted six (6) ayes and zero (0) nays in approval.

**N. EXECUTIVE – CLOSED DOOR SESSION**

A motion was made to enter executive session  
A motion was made to exit executive session

**O. ADJOURNMENT**

The Board voted unanimously to adjourn at 6:11 P.M.

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Chair

\_\_\_\_\_  
Vice Chair

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Secretary / Treasurer