



**OVERTON POWER DISTRICT NO. 5
BOARD MEETING**

January 21, 2026

3:00 P.M.

Overton, Nevada

PRESENT:

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mrs. MeLisa Garcia, CEO / General Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Scott Fullman, Administrative Services Manager
Seat 3 – Moapa	Mr. Chad Leavitt, Trustee	Mr. Randall Ozaki, Engineering Services Manager
Seat 4 – Bunkerville,	Mr. Bob Bunker, Trustee	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas	Mr. Kyle Leavitt, Line Operations Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee	Mr. Keven Hansen, Substation Operations Manager
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mrs. Becky LaGrow, Executive Assistant
	Mr. Byron Mills, Attorney	Mr. Steven Brown, IT Administrator

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5’s main office for a period of one year for public examination.

A. CALL TO ORDER

At 3:00 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PLEDGE OF ALLEGIENCE

Jack Nelson led the attendees in the Pledge of Allegiance.

C. PUBLIC COMMENTS

There were no public comments.

D. ACCEPTANCE OF THE AGENDA

A motion was made by Randy Laub and seconded by Mike Young to accept the OPD5 agenda as posted. The Board voted seven (7) ayes and zero (0) nays in approval.

E. APPROVAL OF THE MINUTES

A motion was made by Mike Young and seconded by Richard Jones to approve the minutes as written of the December 10, 2025 meeting. The Board voted seven (7) ayes and zero (0) nays in approval.

F. CHAIR'S REPORT

Jack Nelson had no report at this time.

G. ATTORNEY'S REPORT

Byron Mills had no report at this time.

H. MANAGER'S REPORTS

Line Operations

Kyle Leavitt reported on the following items:

💡 *Safety*

💡 *Training & Preparedness*

- 💡 Live scenario-based training on downed lines was held
- 💡 Training was also held on Lock out / Tag out Procedures & Radio Frequencies (RF)
- 💡 Fifty-three (53) employees were in attendance

💡 *Community & Public Safety*

- 💡 The Downed Power Line Awareness Campaign has kicked off social media posts with a one-page PSA
- 💡 *Mike Young asked staff to provide a Downed Power Lines presentation at a Board Meeting*

💡 *Outages*

💡 *December 2025*

- 💡 There were six (6) planned outages for maintenance.
- 💡 There was one (1) unplanned outages for the month affecting four (4) customers

💡 *Service Installations –*

- 💡 December – Twenty-eight (28) residential and zero (0) commercial service installations
- 💡 2025 YTD – A total of four hundred forty-five (445) commercial and residential service installations combined

💡 *Jobs*

- 💡 Arrowhead Substation - The team helped remove portions of the building and relocated equipment to Painted Hills Substation
- 💡 Marilyn Redd Park – 69kV Pole Change
- 💡 Logandale Reservoir – The team changed four cross arms on the 69 kV line. They were able to do two of them traditionally climbing the pole with their hooks
- 💡 Pole at Railroad Tracks – the customer was doing upgrades to the property making it easier to change to poles for maintenance

Engineering Services

Randall Ozaki reported on the following items:

- 💡 *Tortoise – Gila 138kV Line -*
 - 💡 The contractor is pulling in the conductors from poles 187 to 159
 - 💡 The I-15 crossing is scheduled for February 2 & 3. Traffic will be stopped as needed
 - 💡 This project is still on track to be completed by the end of April 2026
- 💡 *Tortoise Ring Bus & 69kV Bay Expansion –* The groundwork is all but completed; now the Substation Operation team will begin the testing and commissioning
- 💡 *Long Drive Switchyard & Raptor Substation -* We are entering the final phase of both projects. Backordered items are expected by month-end, and crews have begun rocking and building the roadways
- 💡 *Best Utility Partner Award –* Brett Gale was present with this award from the Valley of Fire state Park
- 💡 *WECC Update –* The first two standards will be submitted by the end of January. A team of six staff members will be visiting AEPCO at their Arizona office in early February for training. A request for an extension will be filed with WECC
- 💡 *Mike & Bob expressed their appreciation for the project breakdowns and that some of the projects are coming in under budget*

SCADA & Substation Operations

Keven Hansen reported on the following items:

- 💡 *Arrowhead Substation*
 - 💡 The transformer pads are poured and ready for the new transformers that should be delivered by the end of February
 - 💡 The building will be removed before the second transformer arrives
 - 💡 The transformer pre-tanking inspection and testing was attended by Dave Everitt on January 10th in Pocatello Idaho
 - 💡 The Factory Acceptance Testing (FAT) was attended by Keven Hansen on January 16th in Pocatello Idaho
 - 💡 This new transformer will be equipped with a Load Tap Changer (LTC) Voltage Regulation System that is faster, has lower maintenance and smoother operating than older models
- 💡 *Switchman Training*
 - 💡 It was conducted by AEPCO for OPD5 and Lincoln County Power District No. 1 (LCP1) and attended by thirty-five (35) team members
 - 💡 This training is a WECC requirement for line and substation operation teams to operate switches in the Bulk Electric System (BES)
 - 💡 A portion of the training was conducted at Long Drive Switchyard focusing on 3-way communications and switching orders
- 💡 *Painted Hills Substation Bay 4*
 - 💡 The underground portion of the project is beginning
 - 💡 This project started in November of 2025 and is expected to be in service during spring of 2026

Administrative Services

Scott Fullman reported on the following items:

- 💡 *Cyber Security Training* – 100% participation by employees in December. The topics included Generative AI, deepfakes and AI driven manipulation, Nation-state cyber threats
- 💡 *Information Technology* – In December, no employees clicked on internal spam email.
- 💡 *Servers* – All servers were up and running 100% of the time in December. All servers were successfully backed up and stored offsite in December.
- 💡 *Customer Service Department* – The number of bill pay, e-bill, phone calls, and walk-in customers for the fourth quarter were reported

Financial Services

Jonathan Denninghoff reported on the following items

- 💡 *Audit*
 - 💡 The physical inventory audit was completed on December 18th
 - 💡 The official audit begins this week
- 💡 *Rate Change*
 - 💡 The first two billing cycles with the new rates have gone out
 - 💡 Two more will go out before the end of the month
- 💡 Gave the financial report for December 2025, a copy of which is on file

General Manager

MeLisa Garcia reported on the following items:

- 💡 *Legislation*
 - 💡 The Reliable Power Act (HR 3616) and the SPEED Act (HR 4776) have passed the House and are moving to the Senate
 - 💡 OPD5 and NREA support these bills that streamline permitting for energy infrastructure and improve grid reliability
- 💡 *2025 'Best of Mesquite' Chamber Awards*
 - 💡 OPD5 was nominated for customer service champion and service provider of the year
 - 💡 Although OPD5 did not win, we appreciate the nominations
 - 💡 Kristi has been a great representative for us at the Chamber meetings and events
- 💡 *Fitch Rating*
 - 💡 The request for data was received in November
 - 💡 Two interviews were held with the Fitch Ratings team
 - 💡 Decision – Our rating remains unchanged with an A Outlook Stable
- 💡 *Non-Disclosure Agreements (NDA)*
 - 💡 Entered an NDA with an Engineering firm and a neighboring utility
 - 💡 A second NDA with a competitive transmission company
- 💡 *Staffing*
 - 💡 Work Order Clerk - The position has been filled internally by Heather Wells; she began training with Marianne on January 5th
 - 💡 Customer Service Representative (CSR) Position – The notice went out for the open CSR position. Initial interviews have started with second interviews being held next week

💡 *NRECA CEO Close-Up & Resolution Committee*

💡 *CEO Close-Up*

- 💡 The theme of the CEO Close-Up was Trust. Building trust with your Board members
- 💡 Continuing building relationships with elected officials and those running for office this year
- 💡 Attended several classes including Developing an Actionable Strategic Plan, Building Trust Through Modern Communication, Continuing the Commitment to Zero Initiative

💡 *Resolutions Committee*

- 💡 The committee reviewed forty-six resolutions
- 💡 Support was shown for the following resolutions; the Colorado River Storage Project, the reasonable transition of the electric utility industry, and reducing the risk of wildfires

💡 *Billing Issue*

- 💡 Cycle two (2) billing was sent out with a typo on the due date. All billing calculations were correct; only the date was wrong
- 💡 Customers were notified of the error
- 💡 Jonathan and his team have corrected that process and added a step to avoid this issue in the future

I. MELISA'S ROAD MAP TO SUCCESS 2026

General Manager / CEO Melissa Garcia shared her vision for 2026. The core culture and success criteria include Safety First, Data Driven Decision Making, Accountability, Collaboration, and Acting in Service to the Communities.

The Strategic Plan Goals - foster a Culture of Safety Commitment Across the Organization and throughout the Community. Build a Resilient, Skilled, and Future-Ready Workforce to Support Organizational Continuity and Growth. Optimize Infrastructure, Project Execution, and Resource Planning to Ensure Long Term Reliability and Operational Readiness. Strengthen Financial Stability through Proactive Planning and Equitable Cost Recovery. Strengthening Community Trust and Customer Relationships through Transparent Communication, Outreach, and Service Excellence. Explore and Evaluate Future Power Supply Opportunities to Enhance Reliability, Flexibility, and Long-Term Sustainability. This is a discussion item only; no action was taken.

J. REVIEW AND POSSIBLE APPROVAL TO APPOINT 2026 VOTING DELEGATES, ALTERNATE VOTING DELEGATES, AND APPOINTEES

Every January, the Board of Trustees appoints the voting delegate, alternate voting delegate, and appointees to several organizations OPD5 is a member of. After discussion by the Board, a motion was made by Bob Bunker and seconded by Dale Rust to approve the 2026 voting & alternate delegates, as determined during the discussion period as follows:

Approve ***Dale Rust***, to serve as the 2026 OPD5 voting delegate for ***NRECA*** and, ***Richard Jones*** to serve as the alternate voting delegate.

Approve ***Randy Laub***, to serve as the 2026 OPD5 voting delegate for ***CFC*** and ***Jack Nelson***, to serve as the alternate voting delegate.

Approve Richard Jones, to serve as the 2026 OPD5 voting delegate for Federated Insurance and MeLisa Garcia, to serve as the alternate voting delegate.

Approve Jack Nelson, to serve as the 2026 OPD5 voting delegate for NREA and Dale Rust, to serve as the alternate voting delegate.

Approve Jack Nelson, to serve as the appointee to the SSEA Board of Directors and Chad Leavitt, to serve as the alternate.

Approve Mike Young, to serve as the 2026 OPD5 voting delegate for PUR and Bob Bunker, to serve as the alternate voting delegate.

Approve MeLisa Garcia, to serve as the 2026 OPD5 voting delegate for WUE and Richard Jones, to serve as the alternate voting delegate.

The Board voted seven (7) ayes and zero (0) nays in approval.

K. REVIEW AND POSSIBLE APPROVAL OF OPD POLICY OPD-A-10.206 AND THE CREATION OF SUB-COMMITTEES TO AWARD 2026 SCHOLARSHIPS

Last year the Board approved eight (8) \$1,000 scholarships for Virgin Valley High School and eight (8) \$1,000 scholarships for Moapa Valley High School graduates. The Moapa Valley Education Foundation and Virgin Valley High School administer scholarships.

This policy has been updated to remove the mandatory annual review requirement. Future reviews will now occur only as needed—for instance, to adjust the number of scholarships or the award amounts.

After discussion by the Board, a motion was made by Bob Bunker and seconded by Dale Rust to approve the OPD5 Scholarship Policy OPD-A-10.206 with an added provision requiring a review of the policy every five (5) years and to award ten (10) scholarships for \$1,000 to Virgin Valley High School students and ten (10) scholarships for \$1,000 to Moapa Valley High School students. Moapa Valley Education Foundation and Virgin Valley High School will administer each scholarship.

Also, to appoint Trustees Randy Laub & Dale Rust to determine 2026 VVHS recipients for both scholarship and mentor award and to appoint Trustees Jack Nelson & Chad Leavitt to determine 2026 MVHS recipients for both scholarship and mentor award as presented. The Board voted seven (7) ayes and zero (0) nays in approval.

L. PUBLIC COMMENTS

There were no public comments

M. TRUSTEE COMMENTS

Jack Nelson – Went up on the mesa and watched the amazing job the contractor is doing pulling the lines

N. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Mike Young and seconded by Richard Jones to approve Wednesday, February 18, 2026, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted seven (7) ayes and zero (0) nays in approval.

O. EXECUTIVE – CLOSED DOOR SESSION

There was no executive session

P. ADJOURNMENT

The Board voted unanimously to adjourn at 5:00 P.M.

Chair

Vice Chair

Secretary / Treasurer