



OVERTON POWER DISTRICT NO. 5

BOARD MEETING

August 21, 2024

3:00 P.M.

Mesquite, Nevada

PRESENT:

Seat 7 – At-Large, Mrs. Judy Metz, Chair

Seat 2 – Logandale, Mr. Jack Nelson, Vice Chair

Seat 5 – Mesquite, Mr. Mike Young, Secretary /
Treasurer (Phone)

Seat 4 – Bunkerville, Mr. Robert Bunker, Trustee

Seat 3 – Moapa, Mr. Chad Leavitt, Trustee

Seat 1 – Overton, Mr. Richard Jones, Trustee

Seat 6 – Mesquite, Mr. Dale Rust, Trustee

Mr. Byron Mills, Attorney

Mr. Mendis Cooper, General Manager

Mrs. MeLisa Garcia, Financial Services Manager

Mr. Scott Fullman, Administrative Services Manager

Mr. Randall Ozaki, Engineering Services Manager

Mr. Corey Dalley, Line Operations Manager

Mr. Keven Hansen, Substation Operations Manager

Mrs. Becky LaGrow, Executive Assistant

Mr. Jonathan Denninghoff, Accountant

Mrs. Kristi Eames, Customer Service Supervisor

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5's main office for a period of one year for public examination.

A. CALL TO ORDER

At 3:08 p.m. Mrs. Judy Metz called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PUBLIC COMMENTS

There were no public comments.

C. ACCEPTANCE OF THE AGENDA

A motion was made by Bob Bunker and seconded by Dale Rust to accept the OPD5 agenda as posted. The Board voted five (5) ayes and (0) nays in approval.

D. APPROVAL OF THE MINUTES

A motion was made by Jack Nelson and seconded by Richard Jones to approve the minutes of the May 15, 2024 Board Meeting. The Board voted five (5) ayes and (0) nays in approval.

E. CHAIR'S REPORT

Judy Metz made available the thank you notes received by two more of the 2024 scholarship recipients. She read a thank you letter from today's newspaper about Corey's retirement. Another article everyone should read is regarding the inverter fire at the Gemini Solar facility.

Judy also shared, while campaigning, she has found there are glaring misconceptions on back up resources if there is an outage. OPD5 has mutual aid agreements with surrounding utilities to receive our power supply in an emergency situation.

A thank you letter was received from the Clark County School District Board of Trustees regarding the MVHS Round up For Education Program. Mendis Cooper stated that Virgin Valley High school has not cashed their check yet. Staff is looking into the situation.

Dale Rust was awarded his Board Leadership certificate.

Mr. Chad Leavitt Arrived

F. ATTORNEY'S REPORT

Byron Mills had no report at this time.

G. MANAGER'S REPORTS

Administrative Services

Scott Fullman reported on the following items:

- 💡 *Cyber Security Training* – 98% participation by employees in June and 96% in July. The topics included two-factor authentication, social engineering and public wi-fi networks.
- 💡 *Information Technology* – In June and July no employees clicked on internal spam email.
- 💡 *Servers* – All servers were up and running 100% of the time in June and July . All servers were successfully backed up and stored offsite in June and July .
- 💡 *Electricity Information Sharing and Analysis Center (E-ISAC)* – offers quality analysis and security information sharing in real time. This helps to mitigate complex and constantly evolving threats to the grid. Sixty-six (66) and seventy-nine (79) e-mails were reviewed in June and July by IT and the General Manager.
- 💡 *Customer Service Department* – The number of bill pay, e-bill, phone calls, and walk-in customers for the months of April and June and July were reported.
- 💡 *Public Relations* - The number of Social Media interactions were reported.

Engineering Services

Randall Ozaki reported on the following items:

- 💡 *Reid Gardner #2 Line* – Wasatch Electric will be returning in September and October in preparing to energize the new line.
- 💡 *Pre- bid Meeting* – The meeting has been set for September 17th to get all interested contractors together to discuss and drive each of the five projects.
- 💡 *Raptor Substation* – Work has begun on the off-site improvements, including the approach curbing and valley gutters. The water line will also have to be extended.
- 💡 *Long Drive Switchyard* –The final touches are being put on the walls and should be completed by the end of August. Some foundation work has also begun.
- 💡 *Escape Solar Project* – Grading and fencing of the substation site has begun. The project is estimated to come online in June 2025.
- 💡 *Large Load Customers* – Some development groups have reached out to OPD5 with some large load projects in the Moapa area ranging from 18-400 MW.
- 💡 *TDS Report* – A breach of contract letter has been sent. TDS has thirty days to remove their equipment off OPD5 poles. The crews will remove the in the next few weeks and TDS will be billed for the removal. Once completed, discussions will begin with TDS on a new agreement.

Line Operations

Kyle Leavitt reported on the following items:

- 💡 *Service Installations* –
 - 💡 June – Twenty-nine (29) residential and zero (0) commercial hookups.
 - 💡 July – Thirty (30) residential and four (4) commercial hookups
- 💡 *Outages*
 - 💡 *June 2024*
 - 💡 There were twelve (12) planned outages for maintenance. There were five (5) unplanned outages for the month.
 - 💡 *July 2024*
 - 💡 There were nine (9) planned outages for maintenance. There were ten (10) unplanned outages for the month. Mostly attributed to monsoon seasonal storms.
 - 💡 *Year-to-Date*
 - 💡 *June* - The unplanned outages affected one thousand four hundred forty-four (1,444) customers for approximately three thousand seven hundred eighty-four (3,784) customer hours.
 - 💡 *July* - The unplanned outages affected two thousand one hundred fifty-two (2,152) customers for approximately three hundred sixty-nine (369) customer hours.
- 💡 *Jobs:* In addition to their many jobs this month, the crews worked on:
 - 💡 *Summer Storm Repairs* – Monsoon storms took out poles in Overton, Warm Springs, the Paiute Indian Reservation, and on the mesa near the Carp/Elgin exit.
 - 💡 *Aquatics Line Wreck Out* – There were thirteen three-phase poles to take out. This job was used as a training tool to help the apprentices get training hours and prepare for testing.
 - 💡 *138 kV Pole Change Out* – The Mesquite engineering team found a bad pole. The line was de-energized, and the crew was able to change one pole of the four-pole structure.

- 💡 Safety
 - 💡 *June Safety Topic* – Material Safety Data Sheets (MSDS) with fifty-seven (57) employees in attendance
 - 💡 *July Safety Topic* – Fall Protection & Climbing Equipment Inspection with forty-five (45) employees attending
 - 💡 *Safety Meetings* – Meetings are held in the morning in Overton and in the afternoon in Mesquite to give employee the greatest opportunity to attend

SCADA & Substation Operations

Keven Hansen reported on the following items:

- 💡 *Substation Security* – The security enhancements with the radar system are completed. The system tracks movement and can differentiate between a vehicle and a person.
- 💡 *Fiber Link* – The fiber link between Reid Gardner and Tortoise Substation is complete. The link is a fail-safe that uses a line differential to monitor differences in load on one side or the other.
- 💡 *Concrete Contractor* – the contractor has poured two transformer pads, two control building pads, and four breaker pads this month.

General Manager

Mendis Cooper reported on the following items:

- 💡 *NREA & NV Energy Meeting* – There was a meeting between Doug Cannon of NV Energy and all the CEO's of NREA regarding NV Energy's plans to joining the CAISO Extended Day Ahead Market (EDAM)OPD5's transmission costs will likely increase when the transition occurs a few years from now
- 💡 *Clark County Meeting* – met with Commissioner Kirkpatrick and a couple of developers regarding power availability for large scale projects thinking of coming to Moapa. If they come to fruition, these projects could need hundreds of MW.
- 💡 *NV Energy, Commissioner Kirkpatrick & OPD5 Meeting* – Discussed development in the OPD5 service territory and the associated transmission loads and access. The discussion also involved talks of working together on generation facility projects in the future.
- 💡 *OPD5 Summer Loads* – The peak for 2023 was 116.02 MW. In 2024, we exceeded that peak nine (9) times; with a peak of 124.76 MW. In a 2019 Power Requirements The engineers gave different scenarios for different event types, for example, weather, economic conditions, growth, and we are right on target with their estimates.

Assistant General Manager

MeLisa Garcia reported on the following items:

- 💡 *Retirements* - Since the last meeting two employees have retired; one in Line Operations and one in the Billing Department. The replacements for these positions have been filled and are working well. Two additional employees are set to retire by the end of the year and succession plans are in place for their positions.
- 💡 *NREA Strategic Planning* - MeLisa, Mendis Cooper and Jack Nelson attended the NREA Strategic Planning session facilitated by CFC and hosted at Valley Electric's office in Pahrump.

Financial Services

Jonathan Denninghoff gave the financial report for July 2024, a copy of which is on file.

H. REVIEW AND POSSIBLE APPROVAL OF REVISIONS TO THE 2024 ORGANIZATIONAL CHART

This presentation gives staff an opportunity to discuss future staffing changes and future hiring needs with the Board of Trustees. Feedback from this discussion will give staff guidance for future budgeting and payroll estimates.

This year's discussion also includes the addition of an interim general manager position and an accounting supervisor position to the organizational chart. Staff is seeking approval for these positions to be added to the organizational chart and to be filled immediately. There is no fiscal impact to OPD5 associated with this item. Mike Young suggested the interim GM train with each department for a month or more to get an understanding of the day-to-day operations and work with the employees.

After discussion by the Board, a motion was made by Mike Young and seconded by Bob Bunker to approve revisions to the 2024 Organizational Chart with Associated Adjustments and Additions as presented. The Board voted seven (7) ayes, zero (0) nays in approval.

I. REVIEW AND POSSIBLE APPROVAL OF REPRICING OR PAYING OFF OF CFC LOAN 9000007

CFC Loan #9000007 (Loan #7) has a balance of \$1,397,735.81 due for repricing on October 1, 2024. The loan currently has an interest rate of 3.71% with an effective rate of 3.26%. OPD5 has the option to pay off the balance in full of Loan #7. OPD5 also has the option to reprice the loan at approximately 5.50% with an effective rate of 5.05% locked to term (09/30/2028).

Jonathan Denninghoff gave a cost analysis breakdown of options on the loan and associated interest income.

After discussion by the Board, a motion was made by Judy Metz and seconded by Mike Young to approve the repricing of CFC Loan #7 before October 1, 2024 as presented. The Board voted five (5) ayes and one (1) nay by Dale Rust and one abstention by Mike Young. The motion passed.

J. PUBLIC COMMENTS

There were no public comments.

K. TRUSTEE COMMENTS

There were no comments from the Trustees

L. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Dale Rust and seconded by Richard Jones to approve Wednesday, September 18, 2024, as the next Board Meeting date. The meeting will be held in the Overton Board Room at 3:00 p.m. The Board voted seven (7) ayes, zero (0) nays in approval.

M. EXECUTIVE – CLOSED DOOR SESSION

A motion was made to enter Executive Session

A motion was made to exit Executive Session

N. ADJOURNMENT

The Board voted unanimously to adjourn at 6:24 P.M.

Chair

Vice Chair

Secretary / Treasurer

DRAFT