



**OVERTON POWER DISTRICT NO. 5
BOARD MEETING**

August 20, 2025

3:00 P.M.

Mesquite, Nevada

PRESENT:

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mrs. MeLisa Garcia, CEO / General Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Scott Fullman, Administrative Services Manager
Seat 3 – Moapa	Mr. Chad Leavitt, Trustee	Mr. Randall Ozaki, Engineering Services Manager
Seat 4 – Bunkerville,	Mr. Robert Bunker, Trustee	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas (Via Video)	Mr. Kyle Leavitt, Line Operations Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee	Mr. Keven Hansen, Substation Operations Manager
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mrs. Becky LaGrow, Executive Assistant
	Mr. Byron Mills, Attorney	Mr. Steven Brown, IT Administrator

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5’s main office for a period of one year for public examination.

A. CALL TO ORDER

At 3:00 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PLEDGE OF ALLEGIENCE

Randy Laub led the attendees in the Pledge of Allegiance

C. PUBLIC COMMENTS

All Public Comments are recorded and are available at the OPD5 website (www.opd5.com) for a period of one year.

D. ACCEPTANCE OF THE AGENDA

A motion was made by Dale Rust and seconded by Chad Leavitt to accept the OPD5 agenda as posted. The Board voted seven(7) ayes and zero (0) nays in approval.

E. APPROVAL OF THE MINUTES

A motion was made by Dale Rust and seconded by Richard Jones to approve the minutes of the June 18, 2025 Board Meeting. The Board voted seven(7) ayes and zero (0) nays in approval.

F. CHAIR'S REPORT

Jack Nelson read two thank you notes from this year's scholarship recipients. He also thanked MeLisa Garcia and Becky LaGrow for choosing a great location and all the logistics for our strategic planning session.

G. ATTORNEY'S REPORT

Byron Mills had no report at this time.

H. MANAGER'S REPORTS

Line Operations

Kyle Leavitt reported on the following items:

💡 *Safety*

💡 *July Meeting* – The topic was hearing, ergonomics, and ladder safety. Fifty-four (54) employees attended the meeting. This included summer help and interns

💡 *Department Trainings*

💡 Mike Abbott and Zac Barnum taught correct procedures on Tourniquets: Stop the Bleed

💡 In addition to trainings from our safety contractor, Omar Vallejo and Cody Hardy have been educating necessary personnel on vault rescue

💡 *Outages*

💡 *June 2025*

💡 There were five (5) planned outages for maintenance. There were twelve (12) unplanned outages for the month.

💡 *July 2025*

💡 There were six (6) planned outages for maintenance. There were two (2) unplanned outages for the month.

💡 *Statistics*

💡 *ASAI* – Average Service Availability is 99.9972% through the end of July

💡 *SAIDI* – System Average Interruption Duration for 2025 is 18,512.6 meters for 9.7 minutes. This calculation is across all active meters

💡 *Service Installations* –

💡 *June* – Fifty-three (53) residential and one (1) commercial service installations.



💡 *July* – Thirty-one (31) residential and seven (7) commercial service installations.

💡 *2025* – A total of two hundred sixty-eight (268) commercial and residential service installations combined.

💡 *Equipment*








💡 The crews have been adopting and implementing a safer shoring method that has been very successful

Fire Mitigation

-  The summer help has been knocking down brush around the poles in the service area and applying a cost-effective fire-retardant pole wrap that is stapled to the pole. They wrapped approximately sixty (60) poles
-  We have contracted a company to spray a sterilization compound in some areas. This is the first time having these sprayed; to complete the process everything must be sprayed three times





Engineering Services

Randall Ozaki reported on the following items:

-  *Long Drive to Raptor Sub 138 kV Line* – This project is officially closed now. Due to increased material costs and the need for ten additional foundations the budget was exceeded by approximately \$833,000
-  *Tortoise Ring Bus & Expansion* – The contractor will begin construction in September. When that work is completed, testing and commissioning will need to be finished to complete the project. At this time, the upgrade is projected to be completed under budget
-  *Tortoise 69kV Bay & 60 MVA Transformer* – The testing and commissioning is needed to complete the project. This upgrade is projected to be completed under budget
-  *Tortoise – Gila 138kV Line* – The contractor has had difficult digging foundations due to caliche on the mesa. The final cost of this project is unknown, but is estimated to be completed under budget
-  *Long Drive Switchyard & Raptor Substation* - The contractor will begin setting the steel in September. When the steel is in place, testing and commissioning will need to be completed to finish the project. At this time, the upgrade is projected to be completed under budget
-  *Bridgesource Mine* – Their contracted environmental company has requested information, and the natural gas company has reached out to discuss Right-of-Way issues
-  *Moapa West Development* – The owners are developing the project and staff continues to work with NV Energy on engineering details

SCADA & Substation Operations

Keven Hansen reported on the following items:

-  *Painted Hills Substation* – One of the 10 MVA transformers and the control panel from Arrowhead Substation are being relocated to Painted Hills Substation for the 30 MVA to 40 MVA upgrade. A new interface cabinet has also been installed
-  *Arrowhead Substation* – Is being upgraded from a 20 MVA to a 40 MVA substation by installing two new 20 MVA transformers. The remaining 10 MVA transformer will go to Overton Substation
-  *Virgin Valley Overview* - Currently there are seven distribution substations with an additional one coming online in 2026. With reasonable growth, equipment will function satisfactorily for some time
-  *Escape Solar Project* – Tied in their Tesla battery system that will be charged by their excess production. They have targeted October 1st to be at full operating capacity. OPD5 began billing Escape Solar System Use fees as of June 30th

Administrative Services

Scott Fullman reported on the following items:

- 💡 *Cyber Security Training* – 96% participation by employees in July. The topics included legacy system vulnerabilities, social media data risks, corporate espionage defense, and security training importance
- 💡 *Information Technology* – In July, no employees clicked on internal spam email.
- 💡 *Servers* – All servers were up and running 100% of the time in July. All servers were successfully backed up and stored offsite in July
- 💡 *Electricity Information Sharing and Analysis Center (E-ISAC)* – Ninety-seven (97) e-mails were reviewed this month by IT and the General Manager. The top three threat patterns were fake email scams, website overload attacks, and physical damage or theft
- 💡 *Penetration Testing* – The annual internal assurance penetration was successfully performed on July 31st

Financial Services

Jonathan Denninghoff reported on the financial report for July 2025, a copy of which is on file

General Manager

MeLisa Garcia reported on the following items:

- 💡 *CREDA* –
 - 💡 The meeting was also attended by WAPA and the Bureau of Reclamation.
 - 💡 All funding for the LIHEA program has been cut. OPD5 has customers receiving these funds and we will monitor the situation and look for possible alternatives
 - 💡 This year resulted in low snowpack and low water flow. Recent studies suggest Lake Powell will hit drought contingency in the Spring of 2026. The Farmers Almanac have predicted a wet winter with average temperatures
- 💡 *Grant Funding*
 - 💡 The grant for a fire mitigation project was submitted in full and on time to the GOE
 - 💡 The Governor's Office of Federal Assistance (GOFA) has awarded OPD5 matching funds in the amount of \$189,000. The release of these funds is contingent on OPD5 being awarded the grant from the Governor's Office of Energy (GOE). The grant award will be released by early October
- 💡 *Mesquite Police Department (MPD)* – A discussion was held on the recent uptick in graffiti on OPD5 property in the area and to let them know we are glad to help in way possible.
- 💡 *Western Electricity Coordinating Council (WECC)* – Official will be on-site next week to discuss OPD5's future compliance requirements
- 💡 *NREA*
 - 💡 This month's meeting was held at Lincoln County Power District
 - 💡 Two lobbyists from NRECA were in attendance and discussed the new administration's stance on fossil fuels and permitting
 - 💡 Neighboring states are showing interest in nuclear generation, but the state of Nevada is not a welcoming to these ideas yet. There are plans to speak with both Governor Lombardo and Senator Catherine Cortez-Masto on this topic

- 💡 A letter regarding the repeal of the EPA’s Power Plant Rule was support by MeLisa and sent to President Trump’s team. Currently, natural gas plants are capped at a 40% run time
- 💡 *Bureau of Land Management* – Heard from the Fire Manager regarding the current conditions. Discuss the Memorandum of Understanding (MOU) that is being negotiated. NREA utilities have numerous concerns with the current language in the MOU and as such, negotiations have stalled
- 💡 *Colorado River Commission* – The application for Parker Davis Hydro Contract has been received and will be submitted on or before September 18th. The current contract expires in 2028

I. REVIEW AND POSSIBLE APPROVAL OF OPD5 COMMUNICATION POLICY OPD-A-12.002

This policy was last approved in 2018. Grammatical changes as well as minor changes were made to make this policy consistent with other OPD5 policies, such as, the name “OPD5” was used to replace the name “District” throughout the policy. OPD5’s counsel reviewed and approved this policy as revised.

After discussion by the Board, a motion was made by Chad Leavitt and seconded by Randy Laub to approve changes to the Communication Policy OPD-A-12.002 as presented. The Board voted seven(7) ayes and zero (0) nays in approval.

J. REVIEW AND POSSIBLE APPROVAL OF OPD5 PAY PERIODS POLICY OPD-P-01.201

This policy was last approved in 2014. Grammatical changes as well as minor changes were made to make this policy consistent with other OPD5 policies, such as, the name “OPD5” was used to replace the name “District” throughout the policy. OPD5’s legal counsel reviewed and approved this policy as revised.

After discussion by the Board, a motion was made by Richard Jones and seconded by Chad Leavitt to approve revisions to the Pay Periods Policy OPD-P-01.201as presented. The Board voted seven(7) ayes and zero (0) nays in approval.

K. REVIEW AND POSSIBLE APPROVAL OF CAPITAL PROJECTS & BUDGET REALLOCATION

Each year OPD5 staff identifies priority projects for the coming year or years. These projects are typically large projects that provide additional capacity, improve reliability, and may include building new substations and power lines. These projects require planning, coordination, and often require large amounts of funding. A final capital project list for 2025 was presented and approved by the Board of Trustees in November 2024.

Staff have reprioritized projects and spending from both the 10-year reliability plan and current capital budget. Those proposed changes were presented for discussion only at the June 2025 meeting.

After discussion by the Board, a motion was made by Richard Jones and seconded by Randy Laub to redistribution of funds to projects and borrowing as presented. The Board voted seven(7) ayes and zero (0) nays in approval.

L. PUBLIC COMMENTS

There were no public comments.

M. TRUSTEE COMMENTS

Richard Jones – Thanked Staff for a successful strategic planning session

Bob Bunker – Requested a report to the Board if interest rates and borrowing will have implications on rates.

N. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Chad Leavitt and seconded by Bob Bunker to approve Wednesday, September 17, 2025, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted six (6) ayes and zero (0) nays in approval.

O. EXECUTIVE – CLOSED DOOR SESSION

A motion was made to enter executive session

A motion was made to exit executive session

P. ADJOURNMENT

The Board voted unanimously to adjourn at 5:10 P.M.

Chair

Vice Chair

Secretary / Treasurer