



OVERTON POWER DISTRICT NO. 5

BOARD MEETING

June 17, 2026

3:00 P.M.

Overton, Nevada

PRESENT:

Seat 2 – Logandale,	Mr. Jack Nelson, Chairman	Mr. Keven Hansen, Substation Operations Manager
Seat 1 – Overton,	Mr. Richard Jones, Vice-Chair	Mr. Jonathan Denninghoff, Financial Services Manager
Seat 6 – Mesquite,	Mr. Dale Rust, Trustee	Mrs. Becky LaGrow, Executive Assistant
Seat 7 – At-Large,	Mr. Randy Laub, Trustee	Mr. Merlin Wollenzien, IT Administrator
	Mr. Byron Mills, Attorney	Mr. Brett Gale, MV Engineering Supervisor
Mrs. MeLisa Garcia, CEO / General Manager		Mr. Eldon May, Compliance Officer
Mr. Kyle Leavitt, Line Operations Manager		

ABSENT:

Seat 3 – Moapa	Mr. Chad Leavitt, Trustee	Mr. Scott Fullman, Administrative Services Manager
Seat 4 – Bunkerville,	Mr. Bob Bunker, Trustee	Mr. Randall Ozaki, Engineering Services Manager
Seat 5 – Mesquite,	Mr. Mike Young, Sec / Treas	Mr. Steven Brown, IT Administrator

Note: The minutes of this meeting have been tape-recorded and will remain on file in the OPD5's main office for a period of one year for public examination

A. CALL TO ORDER

At 3:00 p.m. Jack Nelson called the meeting of the Overton Power District No. 5 Board of Trustees to order. The agenda items were addressed in the following order:

B. PLEDGE OF ALLEGIANCE

Randy Laub led the attendees in the Pledge of Allegiance

C. PUBLIC COMMENTS

There were no public comments

D. ACCEPTANCE OF THE AGENDA

A motion was made by Dale Rust and seconded by Richard Jones to accept the June 17, 2026 agenda as posted. The Board voted four (4) ayes and zero (0) nays in approval.

E. APPROVAL OF THE MINUTES

A motion was made by Richard Jones and seconded by Randy Laub to approve the minutes of the May 20, 2026 meeting as written. The Board voted four (4) ayes and zero (0) nays in approval.

F. CHAIR'S REPORT

Jack Nelson reported that thank you notes have been received from a large number of scholarship recipients. They all expressed how much these funds would help in their future education endeavours

G. ATTORNEY'S REPORT

Byron Mills had no report at this time

H. MANAGER REPORT'S

Line Operations

Kyle Leavitt Reported on the following items:

Safety

Training

-  ESCI: May's topics were heat mitigation, 480 volt arc flash, and FR clothing
-  Fifty-six (56) employees were in attendance
-  Double J Industrial employee Jason Strickland, conducted a two-day certified rigger training with eighteen (18) attendees

Outages

May 2026

-  There were sixteen (16) planned outages for maintenance. Customers are notified approximately forty-eight (48) hours in advance of a planned outage
-  There were four (4) unplanned outages for the month affecting two hundred seventy-nine (279) customers

Service Installations –

-  May 2026 – Twenty-three (23) residential and zero (0) commercial service installations
-  2026 YTD – A total of one hundred thirty-eight (138) commercial and residential service installations combined

Jobs

Mesquite

Virgin Valley Fire –

-  The area was de-energize as much as possible to assist aerial response
-  OPD5 crews were on-site to conduct vegetation management near our electrical equipment to maintain safe clearance zones

Sandhills Boulevard

-  The team is upgrading the underground infrastructure between Old Mill Road and Mesquite Boulevard

-  Awnings are being used on de-energized job sites for heat mitigation

- 💡 A vendor generously loaned our team a high-voltage tester. This advanced technology allows crews to efficiently verify that lines are entirely safe and ready for energization

Overton

- 💡 The team is upgrading the underground infrastructure in the Overton Substation area
- 💡 Replaced a pole that was hit by a loader at an old pit below Overton

Engineering

Brett Gale reported on the following items:

- 💡 Tortoise – Gila 138kV Line
 - 💡 The Overton team installed the under build on the new transmission line
 - 💡 Crews have successfully integrated the new distribution line running beneath transmission structures 73 through 76 into our existing system. The circuit is now fully cut over and can be energized upon demand
 - 💡 The conductors have been pulled from structure 2 -23 and then from structure 72 -248, just outside of the substation
 - 💡 The line portion installation will be done by early July, then work begins tying everything in to the substation
 - 💡 The project is expected to be energized in September

Eldon May reported on the following item:

- 💡 WECC Update
 - 💡 85% of all required standards have been submitted
 - 💡 In connection with our NERC registration extension, the Western Electricity Coordinating Council (WECC) is mandating monthly progress-tracking sessions. These additional recurring meetings will serve to audit milestones and verify completed internal policies.
 - 💡 The next policy scheduled for submission is PRC-027, which is currently undergoing review by our engineering consultant and is expected to be completed by the end of summer
 - 💡 The original quote for the combined review of PRC-023, PRC-026, and PRC-027 was \$140,000, the elimination of the first two policies has reduced the specific quote for PRC-027 to \$80,000

Substation Operations

Keven Hansen reported on the following items:

- 💡 Long Drive Switchyard
 - 💡 The switchyard is fully operational and was energized on May 28, 2026
- 💡 Transformer Update
 - 💡 A team from Virginia Transformer are onsite dressing, filling, and testing all three new transformers. Two units in Arrowhead and one unit in Falcon Ridge Substations.
 - 💡 The testing should be completed by the end of the week
- 💡 Arrowhead Substation Update
 - 💡 Engineering drawings are 90% complete
 - 💡 The control building has passed final review and will now go into production
 - 💡 Surging regional transmission projects have pushed manufacturer lead times beyond 85 weeks. The tight supply market has resulted in an escalation of material costs, doubling the price of T-Line poles alone.
 - 💡 These constraints have pushed the project completion date to Q3 or Q4 of 2027

- 💡 ION Users Group Conference
 - 💡 There were only four utilities in attendance; Arizona Public Service (APS), Salt River Project (SRP), NV Energy (NVE), and OPD5
 - 💡 While OPD5 currently utilize ION substation meters and PME software for power quality analytics and event recording, an internal assessment revealed significant untapped capacity in both systems
 - 💡 The team is scheduling advanced vendor training with ION to unlock hidden features, improve data efficiency, and maximize our return on the technology
 - 💡 Through networking, the team was able to build on the relationship with the NVE employees in attendance

Administrative Services

Merlin Wollenzien reported on the following items:

- 💡 *Cyber Security Training* – 91% participation by employees in May. The topics included trust must be verified not assumed, human behavior is the biggest attack surface, and detection and response matter more than prevention alone
- 💡 *Information Technology* – In May, two employees clicked on internal spam email
- 💡 *Servers* – All servers were up and running 100% of the time in May. All servers were successfully backed up and stored offsite in May
- 💡 *Electric Information Sharing and Analysis Center (E-ISAC)* – This month there were one hundred sixteen (116) emails giving information on cyber and physical incidents. The top three threat patterns were social engineering, exploiting known software vulnerabilities, and physical attacks and infrastructure sabotage
- 💡 *Customer Service Department* - The number of bill pay, e-bill, phone calls, and walk-in customers for the fourth quarter were reported
- 💡 *Consumer / Government Relations*
 - 💡 The number of Social Media and communication interactions were reported
 - 💡 Website analytics for May

Financial Services

Jonathan Denninghoff reported on the following items:

- 💡 The CFC Loan application documents are still being submitted to CFC
- 💡 During the month of May, OPD5 supplied supplemental power to Dixie Power. Upon receipt of the final wholesale power costs, we will invoice Dixie Power at our actual cost.
- 💡 Gave the financial report for May 2026, a copy of which is on file

General Manager

MeLisa Garcia reported on the following items

- 💡 Meeting with the Mesquite City Manager
 - 💡 Discussed shared leadership and supervisory training opportunities between the City of Mesquite, the water districts and OPD5
 - 💡 Talked about system growth and load placement in OPD5's service territory
 - 💡 Impressed that it is vital to protect our system integrity and ensure seamless regional growth, OPD5 must maintain a proactive, permanent seat at the table for all large scale municipal development discussions

- 💡 Nevada Rural Electric Association (NREA) Board Meeting
- 💡 Jack and MeLisa attended the NREA board meeting held at Plumas Sierra Rural Electric Cooperative in Portola, California
- 💡 Presentation from PUCN Commissioner, Tammy Cordova, on the PUCN's role in wildfire mitigation and data centers in Nevada
- 💡 NV Energy's CEO, Brandon Barkhoff, spoke on their new Integrated Resource Plan (IRP) and reiterated that all large load growth will pay for all needed infrastructure including transmission costs

I. REVIEW AND POSSIBLE APPROVAL OF OPD-S-04.201 APPLICATION FOR SERVICE POLICY

This policy was last approved in 2010. Grammatical changes as well as minor changes to make this policy consistent with other OPD5 policies, such as, the name "OPD5" was used to replace the name "District" throughout the policy. This policy was reviewed and approved by legal counsel.

After discussion by the board, a motion was made by Richard Jones and seconded by Randy Laub to approve revisions to the Application for Service Policy OPD-S-04.201 as presented. The Board voted four (4) ayes and zero (0) nays in approval.

J. REVIEW AND POSSIBLE APPROVAL OF OPD-a-07.101 DONATIONS POLICY

This policy was last approved in 2008. As staff works with the Board of Trustees to update policies this policy is the final administrative policy up for review. Staff saw no need for changes, with exception to the header. This policy was reviewed and approved by legal counsel.

After discussion by the board, a motion was made by Richard Jones and seconded by Dale Rust to approve revisions to the Donations Policy OPD-A-07.101 as presented. The Board voted four (4) ayes and zero (0) nays in approval.

K. DISCUSSION ON MUTUAL AID AGREEMENTS

A Mutual Aid Agreement (MAA) is a formal, pre-arranged pact between neighboring electrical utilities to assist one another during major emergencies, natural disasters, or widespread power outages. OPD5 has MAA's with Nevada Rural Electric Association (NREA) and Intermountain Power Superintendents' Association (IPSA). Kyle Leavitt shared the advantages of a network of forty-four other utilities to help when disaster may strike.

Resource Sharing: When a severe event overwhelms a local utility's capacity, neighboring utilities temporarily send bucket trucks, specialized equipment, materials, and line crews to help restore power quickly.

Pre-Negotiated Terms: To prevent delays during a crisis, these agreements establish predetermined rates for labor and equipment, liability protections, and safety protocols before an emergency occurs.

Reimbursable Assistance: The receiving utility covers all costs incurred by the responding utility (including crew overtime, travel, and meals). The aid is not free, but rather a guaranteed, reimbursable deployment of reinforcements.

Reciprocity: Utilities prioritize their own territory first but dispatch surplus crews to neighbors once their local grid is secure. This item was for discussion only; no action was taken.

L. PUBLIC COMMENTS

There were no public comments

M. TRUSTEE COMMENTS

Richard Jones – Recognized that having Painted Hills Substation upgraded and online is a great help with oncoming summer loads

Randy Laub – Expressed concerns about data centers and their impact on capacity, grid resilience, supply chain issues, and rising costs

N. APPROVAL OF THE NEXT BOARD MEETING

A motion was made by Richard Jones and seconded by Jack Nelson to approve Wednesday, August 19, 2026, as the next Board Meeting date. The meeting will be held in the Mesquite Board Room at 3:00 p.m. The Board voted four (4) ayes and zero (0) nays in approval.

O. EXECUTIVE – CLOSED DOOR SESSION

A motion was made by Richard Jones and seconded by Randy Laub to enter executive session. The Board voted four (4) ayes and zero (0) nays in approval.

A motion was made by Richard Jones and seconded by Randy Laub to exit executive session. The Board voted four (4) ayes and zero (0) nays in approval.

P. ADJOURNMENT

At 5:16 pm a motion was made by Richard Jones and seconded by Randy Laub to adjourn the meeting. The Board voted four (4) ayes and zero (0) nays in approval.

Chair

Vice Chair

Secretary / Treasurer